

(Your Name in Capital Letters)
(Your Mailing Address)

Director of Electricity Supply,
Ministry of Public Utilities,
11th Floor Wisma Satok,
Jalan Satok,
93400 Kuching, Sarawak

Tuan,

Submission of Report for “Restricted” Switching Endorsement/ Category

Please find attached 2 copies of the following documents:

	Photo copy of Identification Card (IC)
	Authorization letter and support letter from installation owner
	Switching log
	Switching Procedure Manual
	Switching Schematic Diagram
	Testimonial of employment

I look forward to your favourable response and will be available when called for interview with BOE appointed panel as to be advised by your office.

Thank you.

(Your signature)

.....

(Your Name in Capital Letters)

(Your IC No)

(Your Telephone No)

(Your email address)