



Ministry Of Utilities Sarawak
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Off Jalan Bako, 93050 Kuching,
Sarawak.

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GD 1

APPLICATION FOR GAS LICENCE

(IN ACCORDANCE WITH SECTION 7 OF THE DISTRIBUTION OF GAS ORDINANCE 2016)

1. Please duly complete Form Gas/Licence/01 (GD 1), supplying all necessary information and documentation to support your application and send to **Director of Gas Distribution, Ministry of Utilities Sarawak**.
2. Your application will not be processed unless it is complete and all required documentation is provided.
 - (a) A copy of Company Profile, that include details as below:-
 - Name of Company / Partnership
 - Nature of Business
 - Principle place of business
 - If principal place of business is outside Sarawak, name and address of duly authorized agent in Sarawak
 - Names of Directors & principal shareholders
 - Applicant contact detail (Office Phone Number/ Fax Number/ Email address)
 - (b) Certified true copy of Trade License;
 - (c) Certified true copy of Companies Commission of Malaysia (SSM) License; and
 - (d) Certificate true copy of UPKJ Registration License (if applicable);
3. Any other information as may be required by the Director of Distribution of Gas as in Appendix A.

PART A: CATEGORY OF LICENCE APPLIED *(Tick where applicable)*

Category	Fee (RM) / year
<input type="checkbox"/> (a) Import of any gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak;	NG, LNG & LPG (RM0.001/MMBTU)
<input type="checkbox"/> (b) Regasification of gas;	NG & LNG (RM0.005/MMBTU)
<input type="checkbox"/> (c) Treatment, separation or processing of gas;	NG & LNG (RM0.001/MMBTU)
<input type="checkbox"/> (d) Transportation of gas;	NG, LNG & LPG (RM0.005/MMBTU)
<input type="checkbox"/> (e) Building, managing or maintaining gas pipeline or other apparatus or equipment or mechanism for the distribution of gas;	NG, LNG & LPG Class I (RM 600) Class II (RM 400) Class III (RM 200)
<input type="checkbox"/> (f) Supply of gas; or	NG & LNG (RM0.001/MMBTU) LPG (RM 600)
<input type="checkbox"/> (g) Retail of gas.	RM 25

PART B: PARTICULAR OF APPLICANT (Company)

Company Name <i>(Please attach a copy of Company profile such as names and addresses of owner/ partners/ shareholder (s)/ director (s))</i>	:	
Company Registration Number <i>(Please attach a copy of the registration certificate)</i>	:	
Nature of Business	:	
Principle place of business	:	
If principal place of business is outside Sarawak, name and address of duly authorized agent in Sarawak	:	
Company Address	:	
Office Telephone No.	:	
Office Fax No.	:	
Contact Person	:	
Position in Company	:	
Email	:	

PART C: INFORMATION OF GAS INSTALLATION (Requirement and Specifications)

<p>Type of gas</p>	<p>:</p>	<p><input type="checkbox"/> NG (Natural Gas)</p> <p><input type="checkbox"/> LNG (Liquified Natural Gas)</p> <p><input type="checkbox"/> LPG (Liquified Petroleum Gas)</p>
<p>Total volume of gas supplied for a previous year (for category a, b, c, d & f only)</p>	<p>:</p>	<p>_____ mmBTU (million British Thermal Units)</p>
<p>For Category (e) only (see Appendix B)</p>	<p>:</p>	<p>Class of Installation</p> <p><input type="checkbox"/> Class I <input type="checkbox"/> Class II <input type="checkbox"/> Class III</p> <p>Type of Installation</p> <p><input type="checkbox"/> Existing installation (already installed and operated before Distribution of Gas Ordinance was enforced in Sarawak.)</p> <p><input type="checkbox"/> New Installation</p> <p> <input type="checkbox"/> Additional piping installation</p> <p> <input type="checkbox"/> Piping routing modifications in existing kitchen</p> <p> <input type="checkbox"/> Others :.....</p> <p>Criteria of Classification</p> <p><input type="checkbox"/> Natural Gas Max. Operating Pressure: _____ psig</p> <p><input type="checkbox"/> LPG</p> <p> <input type="checkbox"/> Bulk Storage</p> <p> <input type="checkbox"/> Manifold Cylinders</p> <p>Aggregate Water Capacity: _____ kl</p> <p><input type="checkbox"/> Pipeline Max. Operating Pressure: _____ psig</p>
<p>National Safety, Health & Measurement Standards Compliance:</p>	<p>:</p>	<p><input type="checkbox"/> MS 830: Malaysian Code of Practice for the Storage, Handling and Transportation of Liquefied Petroleum Gas.</p> <p><input type="checkbox"/> MS 930: Malaysian Code of Practice for the Installation of Fuel Gas Piping Systems and Appliances.</p> <p><input type="checkbox"/> ANSI/ ASME B 31.8: American National Standard for Gas Transmission and Distribution Piping Systems.</p> <p><input type="checkbox"/> Others standard related (please state): _____</p>

PART E: DECLARATION

I hereby declare that all the above information is true. The Director of Gas Distribution may reject this application if any particulars are found to be false, incomplete or appropriate copies of information are not attached. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

<p style="text-align: center;">_____ Signature of Company Representative</p> <p>Name : _____</p> <p>Position in Company : _____</p> <p>Date : _____</p>	<p>Company Stamp:</p>
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APPLICATION REQUIREMENTS FOR LICENSING OF ACTIVITIES RELATING TO DISTRIBUTION OF GAS

General Requirement	Type	Code	Activity	Details Requirement
<p><u>General Requirement</u></p> <p>1. A copy of Company Profile, to include details as below:-</p> <p>(a) Name of Company / Partnership</p> <p>(b) Nature of Business</p> <p>(c) Principle place of business</p> <p>(d) If principal place of business is outside Sarawak, name and address of duly authorized agent in Sarawak</p> <p>(e) Names of Directors</p> <p>(f) Names of principal shareholders</p> <p>(g) Office Phone Number</p> <p>(h) Office Fax Number</p> <p>(i) Email address</p> <p>2. Certified true copy of Trade License;</p> <p>3. Certified true copy of Companies Commission of Malaysia (SSM) License; and</p> <p>4. Certificate true copy of UPKJ Registration License (if applicable);</p>	<p>Natural Gas</p>	<p>NG7a</p>	<p>Import of any gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak</p>	<p><input type="checkbox"/> Monthly, weekly or daily average volume of import of natural gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak;</p> <p><input type="checkbox"/> A valid Certificate of Approval of gas apparatus or an Import Permit or a Letter of Exemption or a Release Letter issued by Director of Gas Distribution; and</p> <p><input type="checkbox"/> Any other information as may be required by the Director.</p>
			<p>Regasification of gas</p>	<p>Not Applicable</p>
		<p>NG7c</p>	<p>Treatment, separation or processing of gas</p>	<p><input type="checkbox"/> Site location plan showing the proposed location of the regasification terminal;</p> <p><input type="checkbox"/> Daily average volume of Natural Gas to be treated, separated or processed for the purposed of distribution in Sarawak;</p> <p><input type="checkbox"/> Equipment and piping layout, routes including the location of any storage tank or cylinder, site boundary, deflection wall and the nearest sources of ignition;</p> <p><input type="checkbox"/> Technical specifications of the installation including a copy of the approved QRA (Quantitative Risk Analysis) reports;</p> <p><input type="checkbox"/> Certification of the installation including copy of the EIA (Environment Impact Assessment) approved by DOE (Department of Environment); and</p> <p><input type="checkbox"/> Any other information as may be required by the Director.</p>
		<p>NG7d</p>	<p>Transportion of gas</p>	<p><input type="checkbox"/> Area of supply of gas;</p> <p><input type="checkbox"/> Monthly, weekly or daily average volume of natural gas transported via the gas pipeline;</p> <p><input type="checkbox"/> Gas pipeline routing including metering station location;</p> <p><input type="checkbox"/> Technical specifications of the installation including a copy of the approved QRA (Quantitative Risk Analysis) reports;</p> <p><input type="checkbox"/> Certification of the installation including copy of the EIA</p>

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General Requirement	Type	Code	Activity	Details Requirement
				<p>(Environment Impact Assessment) approved by DOE (Department of Environment); and</p> <p><input type="checkbox"/> Any other information as may be required by the Director.</p>
		NG7e	Building, managing or maintaining gas pipeline or other apparatus or equipment or mechanism for the distribution of gas	<p><input type="checkbox"/> A valid approval to install (ATI) issued by Director of Gas Distribution;</p> <p><input type="checkbox"/> A valid approval to operate (ATO) issued by Director of Gas Distribution;</p> <p><input type="checkbox"/> Gas pipeline routing including metering station location;</p> <p><input type="checkbox"/> Technical specifications of the installation including a maximum operating pressure and temperature;</p> <p><input type="checkbox"/> Equipment layout;</p> <p><input type="checkbox"/> Certification of the installation including copy of the EIA (Environment Impact Assessment) approved by DOE (Department of Environment);</p> <p><input type="checkbox"/> Operating and Maintenance Procedure (OPM) including gas pipeline routing and equipment layout;</p> <p><input type="checkbox"/> Quarterly and / or annual report (such as CIMAH) including HSSE performance; and</p> <p><input type="checkbox"/> Any other information as may be required by the Director.</p>
		NG7f	Supply of gas	<p><input type="checkbox"/> Area of supply;</p> <p><input type="checkbox"/> Annual volume of natural gas been supplied;</p> <p><input type="checkbox"/> Copy of Executive Summary of the Gas Sale Agreement between the seller and consumer (s); and</p> <p><input type="checkbox"/> Any other information as may be required by the Director.</p>
		NG7g	Retail of gas	<p><input type="checkbox"/> A copy of Gas Sale Contract (between main gas provider and gas distributor);</p> <p><input type="checkbox"/> Monthly, weekly or daily average including volume of gas supplied;</p>

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General Requirement	Type	Code	Activity	Details Requirement
	Liquefied Natural Gas			<input type="checkbox"/> Piping network routing including location of metering apparatus; <input type="checkbox"/> Technical specifications including of gas meter; <input type="checkbox"/> Installation and commissioning procedure for the piping system; <input type="checkbox"/> Operating and maintenance of the gas piping system; and <input type="checkbox"/> Any other information as may be required by the Director.
		LNG7a	Import of any gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak	<input type="checkbox"/> Monthly, weekly or daily average volume of import of liquified natural gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak; and <input type="checkbox"/> A valid Certificate of Approval of gas apparatus or an Import Permit or a Letter of Exemption or a Release Letter issued by Director of Gas Distribution; and <input type="checkbox"/> Any other information as may be required by the Director.
		LNG7b	Regasification of gas	<input type="checkbox"/> Site location plan showing the proposed location of the regasification terminal; <input type="checkbox"/> Daily average volume of LNG to be regasified; <input type="checkbox"/> Equipment and piping layout, routes including the location of any storage tank or cylinder, site boundary, deflection wall and the nearest sources of ignition; <input type="checkbox"/> Technical specifications of the installation including a copy of the approved QRA (Quantitative Risk Analysis) report; <input type="checkbox"/> Certification of the installation including EIA (Environment Impact Assessment) approved by DOE (Department of Environment); and <input type="checkbox"/> Any other information as may be required by the Director.
			Treatment, separation or processing of gas	Not Applicable
			Transportation of gas	Not Applicable
			Building, managing or maintaining gas pipeline or	Not Applicable

APPLICATION REQUIREMENTS FOR LICENSING OF ACTIVITIES RELATING TO DISTRIBUTION OF GAS

General Requirement	Type	Code	Activity	Details Requirement
			other apparatus or equipment or mechanism for the distribution of gas	
			Supply of gas	Not Applicable
			Retail of gas	Not Applicable
	Liquefied Petroleum Gas	LPG7a	Import of any gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak	<input type="checkbox"/> Monthly, weekly or daily average volume of import of liquified petroleum gas for regasification, processing, treatment, separation, utilization or distribution in Sarawak; and <input type="checkbox"/> A valid Certificate of Approval of gas apparatus or an Import Permit or a Letter of Exemption or a Release Letter issued by Director of Gas Distribution; and <input type="checkbox"/> Any other information as may be required by the Director.
			Regasification of gas	Not Applicable
			Treatment, separation or processing of gas	Not Applicable
			Transportation of gas	Not Applicable
		LPG7e	Building, managing or maintaining gas pipeline or other apparatus or equipment or mechanism for the distribution of gas;	<input type="checkbox"/> A valid approval to install (ATI) issued by Director of Gas Distribution; <input type="checkbox"/> A valid approval to operate (ATO) issued by Director of Gas Distribution; <input type="checkbox"/> Operating and Maintenance Procedure (OPM) <input type="checkbox"/> Quarterly and / or annual report including HSSE performance and volume of LPG been bottled up; <input type="checkbox"/> Equipment layout including the location of any storage tank or cylinder, site boundary, deflection wall and the nearest sources of ignition; <input type="checkbox"/> Technical specifications of the installation including a maximum operating pressure and temperature; and

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General Requirement	Type	Code	Activity	Details Requirement
				<input type="checkbox"/> Any other information as may be required by the Director.
		LPG7f	Supply of gas	<input type="checkbox"/> Annual volume of LPG been supplied; and <input type="checkbox"/> Any other information as may be required by the Director.
		LPG7g	Retail of gas	<input type="checkbox"/> Area of supply; <input type="checkbox"/> Monthly or annual volume of LPG been distributed; <input type="checkbox"/> Copy of SSM and SG Trading Licenses; and <input type="checkbox"/> Any other information as may be required by the Director.

Classification of Gas Installation

Class of Installation	Criteria of Classification
Class I	Natural Gas: Installation with maximum operating pressure exceeding 60 psig.
	LPG: Installation with bulk storage exceeding 10 kl aggregate water capacity (equivalent to 7.14 psi).
	Pipeline: with maximum operating pressure exceeding 20 psig after first stage regulator.
Class II	Natural Gas: Installation with maximum operating pressure exceeding 5 psig but not exceeding 60 psig.
	LPG: Installation with bulk storage exceeding 10 kl aggregate water capacity; or Installation with manifold cylinders exceeding 2.5 kl aggregate water capacity.
	Pipeline: with maximum operating pressure exceeding 5 psig but not exceeding 20 psig after first stage regulator.
Class III	Natural Gas: Installation with maximum operating pressure not exceeding 5 psig.
	LPG: Installation with bulk storage not exceeding 2.5 kl aggregate water capacity (vapour withdrawal only)
	Pipeline: with maximum operating pressure not exceeding 5 psig after first stage regulator